

VCS APPLE LEARNING PROGRAM

iPad Support Team
Instruction Technology Services

Taking a Screenshot

1. Launch the **app** (or **apps** in split view/picture-in-picture) you want to screenshot.
2. Arrange the app (or apps) exactly the way you want them to appear in the screenshot.
3. Press and hold the **Sleep/Wake** (on/off) button on the top of your iPad.
4. Quickly click the **Home button** at the bottom of the screen.



5. Release both buttons.

While you can certainly try and hit both buttons at the same time, holding the Sleep/Wake (on/off) button an instant before tapping the Home button will minimize the chances of accidentally activating Siri or, if you're trying to screenshot the lock screen, blowing through it with Touch ID. Just be quick about it, or you'll pull up the power-off screen.